



KMVT Equipment Check Out

Checked out to: _____

ADVANCED PACKAGE	OUT (qty)	IN (qty)	MICROPHONES	OUT (qty)	IN (qty)
Canon XA10 Sony NX5U (circle 1)			Electro Voice 635A Mic		
Sachtler Tripodv (max 1)			Lavaliere or PZM Mic		
Microphone (max 2) (See Right)			Sennheiser Shotgun Mic		
XLR Cable (max 2)			Shure SM57		
Headphone (max 1)			Shure SM58		
Batteries (max 2)					
Extension Cord (max 1)					
Equipment Bag (max 1)					
			OMNI 3-LIGHT KIT	OUT (qty)	IN (qty)
Lowell Light Kit (max 1)(See Right)			Lights (2 x Tota, 1 x Omni)		
BASIC PACKAGE	OUT (qty)	IN (qty)	Stands		
Canon XA10 Sony NX5U (circle 1)			Umbrellas		
Batteries (max 2)			Power Cords		
Sachtler Tripodv (max 1)			Accessories (list Below)		
Individual Equipment	OUT (qty)	IN (qty)			
Sachtler Tripod					
Headphones			Lighting Accessories	OUT (qty)	IN (qty)
Battery			Gel Holder w/ Gel		
Mic Stand with clip			Light mounts		
Memory Cards					
MISSING/DAMAGED			MISC EQUIPMENT	OUT (qty)	IN (qty)
			Any Accessory		
			Flexfill		
			Extension Cords		

I have read and am thoroughly familiar with the operating rules and procedures at KMVT Community Television. I have set up and tested the above equipment and certify that the equipment I have checked out is in good working condition and that it is my responsibility to return it undamaged and on time. I understand that the equipment is to be used only for the purpose of producing programs to be cablecast on KMVT. I am also aware that I am fully responsible for any malfunction of equipment or damage due to the misuse, mistreatment, accident, neglect or theft. I assume full economic responsibility for any and all damage that occurs during my use. I agree to pay the full cost of necessary repairs at a location chosen by KMVT. Initial Here _____

Signature: _____

Date: _____

Camcorders	
Sony HD Camcorder Package	_____ x \$45/ day
Sony HD Camcorder Only	_____ x \$35/ day
Canon HD Camcorder Package	_____ x \$35/ day
Canon HD Camcorder Package	_____ x \$25/ day
Microhones	
Handheld Mic	_____ x \$5/ day
Lavaliere Mic	_____ x \$5/ day
Shotgun Mic	_____ x \$5/ day
Mic Stand with Clip	_____ x \$5/ day
Lights	
Lowell OMNI 3-Light Kit	_____ x \$15/ day
Lighting Accessories	_____ x \$3/ day
Misc Equipment	
Sachtler Tripod (Individually)	_____ x \$15/ day
Flexfill	_____ x \$3/ day
Headphones (Individually)	_____ x \$3/ day
Extension Cords (Individually)	_____ x \$3/ day
Any Accessory (Individually)	_____ x \$3/ day
<small>(Mic Cable, Sima Light, Equipment Bag)</small>	
Media	
DV Tape	_____ x \$8
16GB SD Memory Card	_____ x \$3/ day

(Circle One): **Access** **Staff** **Intern**

Date Out: _____

Time Out: _____

Staff Initials: _____

Date Returned: _____

Time Returned: _____

Staff Initials: _____